

**RECORD OF PROCEEDINGS
MINUTES OF THE REGULAR MEETING
OF THE TOWN COUNCIL OF THE TOWN OF FRISCO
JUNE 28, 2022**

Mayor Mortensen called the meeting to order at 7:00 p.m. Town Clerk Deborah Wohlmuth called the roll.

Present:

Hunter Mortensen
Andrew Aerenson
Jessica Burley
Andy Held
Lisa Holenko
Rick Ihnken
Elizabeth Skrzypczak-Adrian

Absent:

Public Comments:

Three Frisco residents spoke regarding traffic safety on Granite Street.

Potential Frisco property owner Steve Forbes spoke regarding short term rentals.

Mayor and Council Comments:

Mayor Mortensen noted that an executive session would be added to this evening's agenda.

Staff Updates:

Consent Agenda:

June 14, 2022 Minutes
Purchasing Cards
Warrant List

MOTION: COUNCIL MEMBER IHNKEN MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED. SECOND, COUNCIL MEMBER BURLEY.

AERENSON	YEA	HOLENKO	YEA
BURLEY	YEA	SKRZYPCZAK-ADRIAN	YEA
HELD	YEA	MORTENSEN	YEA
IHNKEN	YEA	MOTION CARRIED	

New Business:

Agenda Item #1: *Estimated Start Time 7:05 p.m.* New Hotel and Restaurant Liquor License – Warren Concepts Inc. dba Suga Moon 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSES PUBLIC HEARING 5) COUNCIL

DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Town Clerk Deborah Wohlmuth stated that as prescribed in State Statute, all new liquor license applications must be first submitted to the local licensing authority for approval. Supporting documentation as outlined on State form DR 8404 must accompany the application to begin the hearing process requirements. This application is for a new hotel and restaurant liquor license for Warren Concepts Inc dba Suga Moon, located at 121 East Main Street Ste A. Applicant Teryn Guadagnoli filed the necessary paperwork and posted the premise in accordance with the Colorado Liquor Code. Further, notice of this application was published in a newspaper of general circulation on June 17, 2022 pursuant to statutory requirements. Identigo has performed the necessary fingerprinting and background checks for Ms Guadagnoli and has found them to be satisfactory. Criminal history reports of the Colorado Bureau of Investigation and Federal Bureau of Investigation are pending. Mayor Mortensen opened public comment at 7:15 p.m. Applicant Teryn Guadagnoli spoke in support of the application. There being no further public comment, the Mayor closed public comment at 7:20 p.m.

MOTION: COUNCIL MEMBER IHNKEN MOVED TO APPROVE THE ISSUANCE OF A NEW HOTEL AND RESTAURANT LIQUOR LICENSE FOR WARREN CONCEPTS INC DBA SUGA MOON, LOCATED AT 121 EAST MAIN STREET STE A, PENDING SATISFACTORY FBI AND CBI BACKGROUND CHECKS, ON THE BASIS OF THE FOLLOWING FINDINGS: THAT THE AUTHORITY (1) HAS REVIEWED THE NEIGHBORHOOD UNDER CONSIDERATION AND FINDS IT TO BE THE TOWN OF FRISCO AS A WHOLE; (2) HAS CONSIDERED THE DESIRES OF THE INHABITANTS OF THE NEIGHBORHOOD AND FINDS THAT THE INHABITANTS DESIRE AN ADDITIONAL ESTABLISHMENT THAT SERVES LIQUOR; (3) HAS REVIEWED THE NEEDS OF THE NEIGHBORHOOD FOR THE OUTLET AND FINDS THAT THE NEEDS OF THE NEIGHBORHOOD ARE NOT MET BY THE EXISTING OUTLETS; (4) HAS REVIEWED THE LOCATION OF THE PROPOSED ESTABLISHMENT AND FINDS THAT IT IS NOT LOCATED WITHIN 250 FEET OF ANY SCHOOL OR COLLEGE CAMPUS; (5) HAS REVIEWED THE QUALIFICATIONS OF THE APPLICANT AND, PURSUANT TO THE REQUIREMENTS OF THE FRISCO CODE AND COLORADO STATUTES, FIND THE APPLICANT TO BE QUALIFIED TO OBTAIN A HOTEL AND RESTAURANT LIQUOR LICENSE UNDER THE NAME OF WARREN CONCEPTS INC DBA SUGA MOON. SECOND, COUNCIL MEMBER HELD.

AERENSON	YEA	HOLENKO	YEA
BURLEY	YEA	SKRZYPCZAK-ADRIAN	YEA
HELD	YEA	MORTENSEN	YEA
IHNKEN	YEA	MOTION CARRIED	

Old Business:

Agenda Item #2: *Estimated Start Time 7:10 p.m.* Second Reading Ordinance 22-07, an Ordinance Amending the Code of Ordinances of the Town of Frisco, Colorado, to Establish Fees for Water Bills Issued on Paper, and for the Filing of Paper Returns of Sales Tax, Lodging Tax and Disposable Bag Fees, by Amending Sections 124-8, Concerning Disposable Bag Fees, 160-2.3, Concerning Sales Tax Returns, 160-35, Concerning Lodging Taxes; and 171-11, Concerning Water Service Charges 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Finance Director Leslie Edwards stated that this ordinance establishes a fee for mailing paper water bills and processing paper tax/fee filings. The fees are intended to encourage customers to switch to electronic billing and tax/fee filing. The initial fee will be \$5.00 per paper filing for tax or fee remittance forms, as well as for mailing paper water bills. There will be no fee around the method by which a customer pays their water bill. Currently, only about 30% of customers have opted for the electronic delivery of water bills, as well as remittance of taxes and disposable bag fees. The paper fees will offset the cost of staff processing and storing the paper documents. In order to inform customers of the fees, communications will be sent to those that currently submit paper returns or receive paper water bills for six months before the ordinance goes into effect. Staff will also be available to assist any customers who may need assistance switching to electronic billing. Council and staff initially discussed these fees at the May 24, 2022 Council meeting. Mayor Mortensen opened public comment at 7:26 p.m. Frisco citizen David Rolling expressed concerns regarding impact to residents. There being no further public comment, the Mayor closed public comment at 7:27 p.m.

MOTION: COUNCIL MEMBER BURLEY MOVED TO APPROVE ON SECOND READING ORDINANCE 22-07, AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE TOWN OF FRISCO, COLORADO, TO ESTABLISH FEES FOR WATER BILLS ISSUED ON PAPER, AND FOR THE FILING OF PAPER RETURNS OF SALES TAX, LODGING TAX AND DISPOSABLE BAG FEES, BY AMENDING SECTIONS 124-8, CONCERNING DISPOSABLE BAG FEES, 160-2.3, CONCERNING SALES TAX RETURNS, 160-35, CONCERNING LODGING TAXES; AND 171-11, CONCERNING WATER SERVICE CHARGES. SECOND, COUNCIL MEMBER HOLENKO.

AERENSON	YEA	HOLENKO	YEA
BURLEY	YEA	SKRZYPCZAK-ADRIAN	YEA
HELD	YEA	MORTENSEN	YEA
IHNKEN	YEA	MOTION CARRIED	

Executive Session:

Agenda Item #4: *Estimated Start Time 7:45 p.m.* Executive Session Pursuant to CRS 246-402(4)(f), Personnel Matters Concerning Town Manager Recruitment

MOTION: COUNCIL MEMBER IHNKEN MOVED TO ENTER INTO AN EXECUTIVE SESSION PURSUANT TO: 1. C.R.S CRS 246-402(4)(F), PERSONNEL MATTERS CONCERNING TOWN MANAGER RECRUITMENT. SECOND, COUNCIL MEMBER BURLEY.

AERENSON	YEA	HOLENKO	YEA
BURLEY	YEA	SKRZYPCZAK-ADRIAN	YEA
HELD	YEA	MORTENSEN	YEA
IHNKEN	YEA	MOTION CARRIED	

MOTION: COUNCIL MEMBER BURLEY MOVED TO EXIT AN EXECUTIVE SESSION PURSUANT TO: 1. C.R.S CRS 246-402(4)(F), PERSONNEL MATTERS CONCERNING TOWN MANAGER RECRUITMENT. SECOND, COUNCIL MEMBER IHNKEN.

AERENSON	YEA	HOLENKO	YEA
BURLEY	YEA	SKRZYPCZAK-ADRIAN	YEA
HELD	YEA	MORTENSEN	YEA
IHNKEN	YEA	MOTION CARRIED	

Adjourn:

There being no further business, the meeting adjourned at 9:06 p.m.

Respectfully Submitted,

Deborah Wohlmuth, CMC
Town Clerk